

6.1 Development Management Committee

6.1.1 Remit

6.1.2 The Development Management Committee (in this Section 2 referred to as “the Committee”) is authorised to undertake (or sub-delegate) all of the council’s functions specified in Part A (town and country planning and development management) and paragraphs 46 (hedgerows), 47 (trees) and 48 (high hedges) of Part I of Schedule 1 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000, save that where the Committee has resolved to grant planning permission or listed building consent subject to completion of a planning obligation (including a deed modifying or discharging an existing obligation) and an obligation acceptable to the Head of Planning and Building Control has not been entered into within 3 months of the Committee’s resolution, the Head of Planning and Building Control may refuse that application for lack of an acceptable planning obligation.

6.1.3 The Committee is also authorised to exercise the council’s local choice functions in relation to the obtaining of information under Section 330 of the Town and Country Planning Act 1990 as to interests in land and the obtaining of particulars of persons interested in land under section 16 of the Local Government (Miscellaneous Provisions) Act 1976 (as specified in the table in Section 1 above).

6.2 Membership and meeting arrangements

6.2.1 The Committee, consisting of 12 Members (and up to six substitutes), will be appointed by Annual Council and will be politically balanced.

6.2.2 The Committee will meet in accordance with a schedule of Ordinary Meetings, although meetings may be cancelled due to lack of business, or additional meetings may be arranged as necessary, in consultation with the Chair of the Committee.

6.3 Quorum

6.3.1 The Quorum for the Committee shall be four Members.

6.4 Development Management Committee Chair

[6.4.1](#) The Chair of the Development Management Committee will be appointed by Council at its annual meeting. The Vice-Chair will be appointed by the Committee at its first meeting of the Civic Year.

6.5 Procedure at meetings

6.5.1 Procedure at meetings shall be in accordance with the Council Procedure Rules in Section 3, except as provided in 6.5.2 to [6.5.45](#) below.

6.5.2 At a meeting of the Development Management Committee, a person or their representative may, if notice in writing, by telephone or in person has been given by 5pm two working days before the meeting, speak on a particular planning application, provided that it is on the agenda to be considered at the meeting

6.5.3 For each planning application, which is subject to consideration at the meeting, there will be the following process will be followed:

a) An introduction and presentation of the application by Officers and/or the Chair

b) Representations by objector(s) or their representatives

c) Representations by Parish/Town Council

d) Representations by applicant and/or supporters or their representatives

e) Representations by Ward Councillor(s)

Commented [RF1]: These amendments seek to set the process of public speaking out more clearly and formalise the existing process whereby Ward Members often address the Committee

6.5.4 Members may seek clarification on any of the representations set out in 6.5.3 b) - e) after they have spoken. The Chair has the discretion to refuse to allow a question to be asked or answered where it does not relate to something stated by the speaker and the proposal under consideration. The Chair has discretion as to the length of time questions and answers can be heard for. Members may ask questions of Officers at any point in proceedings, subject to the Chair's discretion.

Commented [RF2]: This amendment adds the ability for Members to question applicant/agent.

Members sometimes ask officers questions they do not know the answer to or which, whilst related to the proposal, are not planning matters.

Allowing Members to ask these of those speaking in support would enhance Members ability to understand the potential impact of proposals.

The questions are proposed to be limited to clarifying something already said by speakers.

6.5.5 The time limits for the process set out in 6.5.3 are as follows:

~~- For b, c, and d) Three minutes in total for each section, unless the application relates to a strategic site in the District Plan, in which case six minutes.~~

~~- For e) Five minutes, unless the application relates to a strategic site in the District Plan 2018, in which case 10 minutes.~~

The time limits are the total amount of time for each section and will be split where there are multiple representors.

~~a three minute time slot for people speaking in support of an application and one three minute slot for those speaking in objection to an application.~~

~~If the planning application relates to a district plan strategic site, the time permitted for each slot is six minutes.~~

~~6.5.4 In addition to one speaker in support and one speaker in objection to an application, there is also provision for the local Town or Parish Council to speak on the application for three minutes (six minutes if it is a strategic site)~~

6.5.65 The Committee shall have authority to depart from the arrangements in 6.5.2 to 6.5.54 and determine specific arrangements for public speaking on certain applications, as it sees fit.

Commented [RF3]: Officers have been asked to consider increasing the time for all items. We recommend it is kept as is given the existing provision in 6.5.6 (departing from speaking times if necessary) and that questions will add some time.